

THE OLD PRIORY GUESTHOUSE

BOOKING FORM AND HIRE AGREEMENT

Name of group _____

Accommodation – Fully Catered School Camp

Period of Stay – Arrival ____/____/____ Departure ____/____/____

Cost per person \$ _____ + Gst on Food.

Cost includes Accommodation ____ days/ ____ nights plus meals from Dinner Day ____ to Lunch Day ____.

Details of Group: Number of students _____ Average Age of students _____

Number of adults _____ Contact Details: _____

Name _____

Phone: (work) _____ Mobile _____

Fax _____ Email _____

Address: _____

Postcode _____

Agreement: The payment of a deposit by the hirer constitutes an agreement to hire the use of the facilities from the campsite.

Deposit: A deposit of **\$500.00** must be returned with this form by ____ / ____ / ____ to confirm your booking.

Payment: Full payment is required 4 Days prior to arrival at camp.

No refunds will be given for any cancellations after this time. If necessary any additional expenses incurred (extra numbers etc.) will be invoiced after camp departure and payment is requested within 14 days.

Confirmation: Party numbers must be confirmed 7 days prior to camp date with a break up of Male and Female. This number will be used to calculate your final invoice. Information on any person with dietary requirements or celebrating a birthday during their stay is required 7 days prior to camp date. Itinerary must be confirmed upon booking and no changes will be accepted after 7 days prior to camp date.

Liability: Campsite and its agents and employees do not accept liability for loss of property or damage or personal injury arising from the use of the facilities.

Cancellation: Deposit refunds will only be given for cancellations made 6 months in advance of the camp date. In the event of a cancellation by the campsite the hirer shall be entitled to a full refund of all monies paid.

Other Conditions: _____

I have read the attached "General Conditions for Hire" and the group and I agree to abide by them. I also acknowledge it is my responsibility to inform the group of these rules.

Signature of Applicant: _____ Date ____/____/____

Position Held: _____ Deposit Enclosed \$ _____

Please return this form with the deposit to us at The Old Priory and keep a copy for your records

8 Priory Lane, Beechworth. Vic. 3747
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Internet: www.oldpriory.com.au